

Minutes of the Uttoxeter Rural Annual Meeting of the Parish Council

– Thursday 7th May 2026

Present; Cllr Kemp, Cllr Crosby, Cllr Pheonix, Cllr Pattinson-Evans; Cllr Sargeant; Cllr Dobson; Cllr Beard, Cllr McGowan

Also present: C Holmes, 0 parishioners.

1. Election of Chairman & Signing of Declaration of Acceptance of Office.

Cllr Crosby proposed Cllr Kemp, seconded by Cllr Dobson. All in favour

2. Election of Vice Chairman & Signing of Declaration of Acceptance of Office.

Cllr Kemp proposed Cllr Crosby, seconded by Cllr Sargeant. All in favour.

3. Apologies for absence

County Councillor Hales, Borough Cllr Whittaker, Cllr Jones.

4. Declarations of Interest

None.

5. Chairman's Opening Remarks

The chairman thanked the parish council for their attendance

6. Public Forum

No comments.

7. Minutes of the Annual Parish Meeting held on 12th March 2026

All agreed to be a true record of the meeting. .

Action; Clerk to change and convert to upload to website

8. Matters arising from those minutes

None

9. Review Planning Application

Registered	P/2025/01233	THE OAKLANDS WATERY LANE KINGSTONE ST14 8QU	Erection of a replacement dwelling and detached garage and associated works to include the erection of a 2.4 metre high wall, piers and entrance gates and installation of a four water package treatment plant	The parish council have no comments.	REFUSES
Registered	P/2026/00140	BURNDHURST MILL FARM CAVERSWALL LANE LOWER LOXLEY ST14 8RZ	Listed Building application for the removal of existing external oil tank and boiler and installation of 2 Air Source Heat pumps to rear elevation.	The parish council have no comments.	Permits
Registered	P/2026/00139	BURNDHURST MILL FARM CAVERSWALL LANE LOWER LOXLEY ST14 8RZ	Removal of existing external oil tank and boiler and installation of 2 Air Source Heat pumps to rear elevation.	The parish council have no comments.	Permits
New	P/2026/00258	LOXLEY HALL STAFFORD ROAD LOWER LOXLEY ST14 8RT	Listed Building Application. Internal and external alterations to include repositioning of flue (ducting and termination unit), removal of internal wall, installation of new partition walls and creation of a new door opening.		
New	P/2026/00264	LOXLEY HALL STAFFORD ROAD LOXLEY ST14 8RS	Listed Building application for the replacement of 40 no. Fire Doors with 40 no. compliant Fire Doors		
New	P/2026/00299	OLD WOOD HOLLINGTON LANE STRAMSHALL ST14 5ER	Change of use of a two storey outbuilding to provide a self build residential annex to Old Wood.		Permits
New	P/2026/00353	SPATH FARM ASHBOURNE ROAD SPATH STRAMSHALL ST14 5AP	Erection of an agricultural building for the housing of livestock (Phase 1)		
New	P/2026/00354	SPATH FARM ASHBOURNE ROAD SPATH STRAMSHALL ST14 5AP	Erection of an agricultural building for the housing of livestock (Phase 2)		
New	P/2026/00355	SPATH FARM ASHBOURNE ROAD SPATH STRAMSHALL ST14 5AP	Erection of an agricultural building for the housing of livestock (Phase 3)		
New	P/2026/00356	SPATH FARM ASHBOURNE ROAD SPATH STRAMSHALL ST14 5AP	Erection of an agricultural building for the housing of livestock (Phase 4)		

New	P/2026/00402	BYRE BARN HIGHFIELDS FARM ABBOTS BROMLEY ROAD WILLSLOCK ST14 8NH	Erection of a single storey extension to South elevation		
P/2026/00258 - The parish council have no comments P/2026/00264 - The parish council have no comments P/2026/00299 – Planning permitted. P/2026/00353 - The parish council have no comments P/2026/00354 - The parish council have no comments P/2026/00355 – The parish council have no comments P/2026/00356– The parish council have no comments P/2026/00402 - The parish council have no comments Action: Clerk to add comments to ESBC Planning Portal					

10. To discuss the content of the updated website

The Parish Council agreed that the website should prioritise meeting information on the front page, with less relevant information moved away from the main focus. It was also suggested that the homepage include a news section highlighting recent events within the village and updates relating to the Parish Council. This would help parishioners stay informed about upcoming meetings and the current priorities and activities of the Council. It was agreed that the website should remain clear, concise, and relevant, enabling residents to easily access important information and stay updated on the work being carried out by the Parish Council.

Action: Cllr Kemp to undertake some research on other council websites and present at the next meeting. Clerk to add to June agenda.

11. To discuss the recent quote for the playground equipment

The Council agreed to investigate the Councillor Community Fund application process and explore the possibility of providing match funding to support a full and appropriate renovation project.

Action: Clerk to look at Community Fund for 2026.

12. To review and approve the data audit 2026

The data audit was reviewed and approved.

Action: Clerk to add to the website.

13. Annual Governance and Accountability Return

13a. Minute to accept the internal auditors report.

The council voted to accept the internal auditors report. The comments made by the auditor were read and approved. All in favour.

13b. Complete the Annual Governance Statement

The Annual Governance Report has been completed and approved. All in favour.

13c. Complete the Accounting Statement for 2025/2026

Accounting statement have been completed and approved. All in favour.

Action: Clerk to send to Mazars and publish the notice of appointment of date for the exercise of public rights.

14. Clerk's Report: to include banking changes, finance & correspondence.

• CORRESPONDENCE & ONGOING MATTERS

Site visit undertaken by Wicksteed in relation to the playground

Allotment payments chased

Correspondence from allotment holder regarding the erecting of a greenhouse.

Correspondence received in relation to the Neighbourhood Governance proposal

Correspondence regarding the naming of a street on the Miller Homes site. **It was suggested that the street be named in honour of David Brookes.**

Progress made on the Loxley project - The road space application has been approved for works starting on 5 May 2026, and the project remains on schedule following a final design review on 24 April 2026. Minor issues from the Road Safety Audit and a services clash have been addressed within the updated design, which has now been approved.

Next, the revised design will be shared with the parish councils once the audit comments have been fully considered.

Action: Clerk to reach out to Miller Homes in regards to the naming of the street.

• FINANCE

Date	Category	Invoice Detail	Invoice Amount		
			Net	VAT	Gross
01/04/2026	Clerks Salary	Salary	-£560.83		-£560.83
08/04/2026	Allotment Costs	Pennon Water	-£24.00		-£24.00
09/04/2026	Asset Repair	New Defib Pads	-£52.80		-£52.80
09/04/2026	Subscriptions	ICO	-£52.00		-£52.00
09/04/2026	Maintenance/Groundworks		-£558.63		-£558.63
09/04/2026	Computer, web site exps	Cloud Next	-£119.98		-£119.98
09/04/2026	Clerks Salary	HMRC	-£175.73		-£175.73
09/04/2026	Insurance		-£1,036.41		-£1,036.41
17/04/2026	Precept		£18,511.00		£18,511.00
20/04/2026	Bank Interest	Charges	-£4.25		-£4.25

A parishioner has mentioned the light in the telephone box isn't working. It was agreed to look in to getting this replaced using a specialist firm.

An incident with a car parked at the allotment was raised when volunteers were undertaking the speed watch. It was agreed to communicate this to the allotment holders to ask them to make room for the speed watch when it is being undertaken.

Other speed watch locations were discussed, and it was agreed to contact Michelle Shaker.

It was stated that the planting troughs should be completed by the end of May. It was agreed to make a contribution of £300 to Men's Shed for the work undertaken.

The list of jobs that need undertaking in the village were discussed, and it was agreed to pass this on to the handyman.

It was discussed that a new green waste bin is needed on the village green in Bramshall.

It was explained that the Defib had been used but now the pads have been replaced and it is in working order again.

The use of Bramshall & Loxley Village Hall was discussed and it was agreed to look at alternating between there and Stramshall when the meetings are decided in November for 2027.

Action: Clerk to investigate telephone box lighting. Clerk to email the allotment holders about parking, Clerk to pass on the details of Michelle Shaker to Cllr Kemp. Cllr McGowan to pass on the details to Men's Shed regarding the donation. Cllr Pattinson-Evans to contact the handyman. Clerk to contact ESBC regarding a replacement bin

Meeting closed at 21.25pm

Next Meeting of the Parish Council Meeting: 11th June 2026

Parish Council information can be found on the internet at – utttoxeterruralparishcouncil.gov.uk

Signed by Chairman

Name:

Signature:

Date: