

Utttoxeter Rural Parish Council Budget and Precept Request - 2022-2023
FINAL - RESOLVED 07.12.2021

Law/New

Budget 2021-2022	Actual Spend to date - 13.10.2021 (excluding VAT)	Forecast Spend to 31.03.2022	Forecast Total Spend 2021- 2022	Variance (+ or -)	Proposed Budget 2022 - 2023
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Payments

General Administration

LGA1972s111	Clerk Wages	£4,713.28	3412.87	2498.15	5911.02	£1,197.74	6295.32
NEW	Overtime	0	524.61	0	524.61	£524.61	
	Back Pay	0	0	0	78.177	£78.18	
NEW	Clerk Locum - Earmark Funds	0	0	0	0	£0.00	
	HMRC	0	0	0	0	£0.00	0
	National Insurance	0	0	0	0	£0.00	0
	Pension	0	0		0	£0.00	
	Homeworking Allowance	150	79	65	144	-£6.00	156
	Payroll Software	60	58.8		58.8	-£1.20	60
	Office Stationary	150	192.43	60	252.43	£102.43	200
	General Admin	0	58.15	0	58.15	£58.15	30
NEW	Mobile Phone - Top Up (Tesco PAYG)	0	10	10	20	£20.00	30
	Mobile Phone purchase	0	89	0	89	£89.00	0
	Confidential Shredding	10	0	40	40	£30.00	10
	Zoom License - on line meetings until May 2021	120	43.17	0	43.17	-£76.83	0
	Zoom telephone call refund to Councillors	0	0	0	0	£0.00	0

Statutory Requirements

NEW	Zurich Insurance	791.79	774.78	0	774.78	-£17.01	870.96
	Allotment Insurance				234.08		117.04
	Allotment Water supply	300	100	25	125	-£175.00	200
	Parish Annual Community Meeting - Villages Events	500	0	0	0	-£500.00	0
	Elections	0	0	0	0	£0.00	0
	Audit - Internal	170	125	0	125	-£45.00	80
	Audit - External	240	200	0	200	-£40.00	160
	Play Inspection - Monthly	360	330	30	360	£0.00	360
	Play Inspection - Repairs	100	80	20	100	£0.00	100
	Play Inspection - Annual	85	0	85	85	£0.00	85

NEW
LGA1972s111
LGA1972s111

Information Commission - Data Protection (ICO)	35	35	0	35	£0.00	35
Website hosting	192.5	170	0	170	-£22.50	170
Website compliance	25	0	25	25	£0.00	25
Staffing committee meeting room hire	0	25	25	50	£50.00	50
Parish Meeting - Room hire - Stramshall	25	0	0	0	-£25.00	330
Parish Meeting - Room hire - Bramshall	30	0	48	48	£18.00	
Office Assets - Maintainance						
laptop	0	0	0	0	£0.00	0
laptop service	60	5	55	60	£0.00	60
printer	0	0	0	0	£0.00	
Hard Drive	0	0	0	0	£0.00	0
Software - virus	40	24.95	15	39.95	-£0.05	39.95
					£0.00	
					£0.00	
					£0.00	
Assets within Parish -Maintainance - see funds for upkeep of assets tab and required replacement of assets	975	1073.85	0	1073.85	£98.85	2284.7
Subscriptions						
Staffordshire Parish Council Association (SPCA)	390	357	0	357	-£33.00	392.7
Society of Local Council Clerks	100	0	109	109	£9.00	109
Support Staffordshire	25	0	25	25	£0.00	25
Countryside Alliance	36	0	0	0	-£36.00	0
Staffordshire Playing Fields Association	0	20	20	40	£40.00	20
Local Council Administration book (Arnold Baker)	150	0	150	150	£0.00	0
Training						
Councillors	150	780	100	880	£730.00	500
Clerk	60	66	0	66	£6.00	60
Maintainance/Groundworks/contracts						
Defibrillator Annual Electricity - Bramshall and Stramshall Village Halls (£6 per village hall)	12	0	12	12	£0.00	12
Defibrillator Pads - Stramshall and Bramshall	0	0	0	80	£80.00	0

***	Grass cutting within Parish - see tender document for full details	3790	2707.15	1082.84	3789.99	-£0.01	3884.75
	Grass cutting - Stramshall Church Yard	1430	1430	130	1560	£130.00	1465.75
	Hedges - Allotment and Playing Fields	120	0	120	120	£0.00	123
	Ditch maintainance- Allotments	100	0	0	0	-£100.00	100
	Stile repair - 3 in bramshall, 3 in stramshall						1440
	Pest Control - Playing Fields	80	0	80	80	£0.00	80
	Wildflower border grass strimming	0	15	0	15	£15.00	120
NEW	Strimming rest of Wildflower border area to allotment boundary						120
	Wildflower border maintainance - Severn Trent Grant	1350	0	450	450	-£900.00	0
NEW	Saplings on Playing Fields - grass cutting around them	0	180		180	£180.00	180
	Playing Field - Repairs	675	533	0	533	-£142.00	500
	Allotment Maintainance Repairs	500	25	700	725	£225.00	350
	Allotment Water Trough repairs	100	0	0	0	-£100.00	0
	Lengthsman - ditches etc	1700	1135	0	1135	-£565.00	1500
	Goal Posts x 2	0	554.6	0	554.6	£554.60	0
	Goal Post installation	0	300	0	300	£300.00	0
	Footpaths and Stiles repairs	2160	1840	0	1840	-£320.00	680
	Poppy Wreath - Bramshall & Stramshall	100	0	100	100	£0.00	120
NEW	Tree Survey - Annual	0	0		0	£0.00	420
	Tree Surgery - within Parish	500	0	300	300	-£200.00	300
	Stramshall Playing Fields - Land Registry solicitor fees	0	0	0	0	£0.00	346

Parish Projects

NEW	Village Gateway Signs - Bramshall x1 Stramshall x 1 , Spath x 1	3738	0	2860	2860	-£878.00	6466
	Play Equipment project - Stramshall Playing Fields development - Questionnaire	1800	1915	0	1915	£115.00	0
	Wildflower Border in Stramshall - Seed	0	43.2	0	43.2	£43.20	43.2
	Wildflower Border in Bramshall - Create and Seed	0	0	0	0	£0.00	450
	Bramshall Plaque plants - new plants needed and old ones removed - community project	25	0	0	0	-£25.00	400
	Speed Indicator Sign x 1 - Loxley Junction	2200	2016	514	2530	£330.00	0

	Stramshall Speed Reduction Project (Questionnaire) - moving of Speed Indicator sign (allotments) and contribution to S106 design	600	0	0	0	-£600.00	
NEW	Stramshall Speed Indicator Sign x 2 - Jasmine Cottage, High Street, Stramshall Road, Spath					£0.00	5549.86
	Bramshall Speed Reduction project (Questionnaire) - Speed Indicator signs x 2 - Bramshall Road, Stocks Lane	1000	0	3819.86	3819.86	£2,819.86	0
NEW	Bramshall Speed Indicator Sign - Bramshall Road/Church Lane	0	0	0	0	£0.00	2714.93
	Speed Indicator - repair budget	0	0	0	0	£0.00	100
NEW	Parish Questionnaire 2022					£0.00	405
NEW	Loxley Junction - redesign of layout in collaboration with SCC and Kingstone PC					£0.00	2070
NEW	Hollington Lane, Stramshall - Flowerbed					£0.00	50
	Perch Seats in Stramshall Bus Stops x 4 - https://www.shelterstore.co.uk/product/2-person-perch-seat - £85 each, plus installation £50 each					£0.00	540
NEW	Perch Seats in Bramshall Bus Stops x 2 - https://www.shelterstore.co.uk/product/2-person-perch-seat - £85 each plus £50 installation					£0.00	270
Grants							
	Village Groups - Bramshall & Stramshall	300	0	300	300	£0.00	300
	Grant to outside bodies - awarded via URPC Grant application form	150	0	0	0	-£150.00	0
	Christmas Tree - Christmas Lights - Bramshall & Stramshall	320	0	320	320	£0.00	320
NEW	Queen Platinum 2nd June 2022					£0.00	0
	Best Kept Village - Bramshall	0	0	0	0	£0.00	0
	Flowerbox displays - Broomyclose Lane, Stramshall - plants	40	0	40	40	£0.00	0
	Plants for Bramshall plaque	25	0	0	0	-£25.00	0
NEW	Bramshall Newsletter Donation	0	0		0	£0.00	150
NEW	Stramshall Newsletter Donation	0	0		0	£0.00	150
TOTAL					35,954.67	£2,862.02	44,576.16

Summary

Lloyds Bank Balance 01.11.2021	20,483.49
Leek BS balance 13.10.2021 - current EARMARKED FUNDS	12,808.57
Forecast Total Spend to 31.03.2022	35,954.67
Variance in 2021-2022 spend +/-	2,862.02
Budget for 2022-2023	44,576.16
Precept 2022-2023	44,576.16